

TRANSPORTATION ASSET MANAGEMENT COUNCIL

July 11, 2018 at 1:00 p.m.

MDOT Aeronautics Building, 2nd Floor Commission Room

2700 Port Lansing Road

Lansing, Michigan

MINUTES

**** Frequently Used Acronyms List attached**

Members Present:

Derek Bradshaw, MAR/GLS Region V

Bill McEntee, CRA – Vice-Chair

Bob Slattery, MML

Rob Surber, DTMB/CSS

Joanna Johnson, CRA/RCKC – Chair

Gary Mekjian, MML

Jonathan Start, MTPA/KATS

Support Staff Present:

Roger Belknap, MDOT

Scott Bershing, MTU, via Telephone

Cheryl Granger, DTMB/CSS

Gloria Strong, MDOT

Gil Chesbro, MDOT

Tim Colling, MTU, via Telephone

Polly Kent, MDOT

Public Present:

Dirk Heckman, Mackinac County Road Commission

Members Absent:

Don Disselkoen, MAC

Jennifer Tubbs, MTA

Brad Wieferich, MDOT

David Wresinski, MDOT

1. Welcome – Call-To-Order:

The meeting was called-to-order at 1:01 p.m.. Everyone was welcomed and introduced.

2. Changes or Additions to the Agenda (Action Item):

None

3. Public Comments on Non-Agenda Items:

None

4. Consent Agenda (Action Item):

4.1. – Approval of the April 11, 2018 Meeting Minutes (Attachment 1)

4.2. – TAMC Financial Report (Attachment 2)

R. Belknap provided an updated financial report for the Councils review.

4.3. – 2018 Calendar of TAMC and Partner Events, Conferences, and Trainings (Attachment 3)

4.4. – TAMC Fall Conference – Save-the-Date – October 11, 2018, Ramada Inn of Marquette

Due to an MDOT Local Agency Program Safety Peer Exchange meeting recently scheduled on the same day that may interfere with attendance at the TAMC Fall Conference, the TAMC conference date may have to be rescheduled to October 9, 2018. G. Strong will check on possibly rescheduling the conference.

D. Bradshaw made a motion to approve the April 11, 2018 meeting minutes along with other Consent Agenda items; B. McEntee seconded the motion. The motion was approved by all members present.

Action Item: G. Strong will double check the date for the October Local Agency Safety Peer Exchange and possibly change the date of the TAMC Fall Conference to October 9, 2018. She will also check on other possible dates.

5. Review of the June 6, 2018 TAMC Strategic Planning Session (Attachment 4):

5.1. – Work Program Update – Proposed 2019 Meeting Schedule (Attachment 5) – P. Kent

P. Kent presented a proposed meeting schedule for 2019. An evaluation of past meeting attendance was shared with the committee. Based upon the history, changes in dates were made for 2019. It was recommended the July meeting be moved to July 10 from July 3. P. Kent will make the changes as discussed and provide a final draft at the next TAMC meeting August 1, 2018.

5.2. – Action Items from the Strategic Planning Session – J. Johnson

A copy of the notes from the MDOT Performance Excellence Section (PES) that facilitated the June 6, 2018, session was provided to all Council members for their review and comments. All Council members are to give any comments to R. Belknap and/or J. Johnson by Friday, July 13, 2018. There was a question regarding page 2, item 4 of the notes that needed clarification regarding the “education piece 30% less.” It was felt that the statement was reflective of the IRT trainings decreasing. J. Johnson will review her notes and advise. It was also noted that the asset management legislation (HB 5335, HB 5406, and HB 5408) discussed at the Strategic Planning session recently passed.

5.2.1. – FY 2019 CSS Work Program and Budget (Attachment 6) – C. Granger

CSS has reviewed their projected work program and budget for 2019 and there has been a small reduction in cost. The majority is not much different than the 2018 work program and budget. A large part of their budget was found to go towards dashboards and IRT enhancements.

5.2.2. - FY 2019 MTU Activities and Training Work Program Proposals (Attachment 7) – T. Colling

MTU conducted a review of their work programs and they are very similar to the 2018 work programs. The Training is the same program as 2018. The budget is approximately \$10,000 less than 2018, as they produced an IRT book in 2018 that they will not be doing in 2019. A Pavement Asset Management Plan Workshop has been added into the training contract for 2019. Traffic Signals and Culvert data management tasks will need to be added by the ACE and/or Data Committee to the work program in the future based upon the asset management plan part of the recently passed legislation. There is not much of a budget for data analysis and the legislation has not been clearly defined. The user tool box that makes the most use out of TAMC data, may need to have more definition in the work program. There is some flexibility in the CSS and MTU line items in order to accomplish these tasks. J. Start made a motion to accept both the CSS and MTU FY 2019 Work Programs and Budgets; B. Slattery seconded the motion. The motion was approved by all members present.

Action Item: P. Kent will provide a final draft of the proposed 2019 meetings at the TAMC meeting on August 1, 2018.

Action Item: All Council members are to provide their feedback on the June 6, 2018, Strategic Planning Session notes to R. Belknap and/or J Johnson by Friday, July 13, 2018.

Action Item: J. Johnson to review her personal notes and possibly provide clarification regarding the “education piece” item in the Strategic Planning Session notes provided from PES.

6. Committee Reviews and Discussion Items:

6.1. – Administration, Communication, and Education (ACE) Committee – J. Start

6.1.1. - TAMC May 22, 2018 Spring Conference Attendee Survey Results

The 2018 TAMC Spring Conference was held the day prior (May 22, 2018) to the APWA Conference on May 23-24, 2018, at the Grand Traverse Resort and Spa in Traverse City. The committee is interested in what consultants and agencies have attended the TAMC conferences in the past, including the last spring conference held in Traverse City, Michigan. MTU will review past conferences and provide the requested information at the September ACE Committee meeting. The ACE Committee feels TAMC should hold their conference in conjunction with APWA for at least one additional time in order to make a better assessment of how the collaboration of the two agencies could go. G. Strong will contact APWA in the near future regarding collaborating with them at the Treetop Resort next spring since the Treetop Resort has limited space. There was also discussion on possibly shortening the TAMC conference day to end at 2:00 p.m. instead of 4:00 p.m. or possibly doing two half day conferences. It was suggested that the Council should start working on getting sponsors for the Fall conference.

Action Item: Council members and support staff will start working on getting sponsors for the Fall conference.

6.1.2. – FY 2019 TAMC Budget (Attachment 8)

The FY 2019 budget is very similar to the FY 2018 budget. ACE may need to make some budget changes in the future depending on decisions made by the TAMC with regard to future data collection for PASER, culverts and traffic signals as indicated in the new legislation.

J. Start made a motion to accept the FY 2019 Budget; G. Mekjian seconded the motion. The motion was approved by all members present.

Other Items Discussed at ACE Committee:

The LTAP *“The Bridge”* article was reviewed and approved with minor revisions. The Bridge Committee is responsible for the next article which is due August/September. The subject will be the Culvert Pilot Project. It was suggested that the article following the Culvert Pilot Project article be regarding the new Michigan Infrastructure Council.

6.2. – Data Committee – B. McEntee

Data Committee did not meet during the months of May and June 2018.

6.2.1. – IRT/ADARS Compliance Report – R. Belknap (Attachment 9)

A Summary Statistics – TAMC Investment Reporting Compliance as of July 2, 2018 document was shared and reviewed. MDOT is now doing their reporting the same way as the locals. Agencies continue to do well on their entries and require less assistance.

6.2.2. – Status of 2018 PASER Data Collection – R. Belknap (Attachment 10)

An updated 2018 PASER Status by County Report was shared with the Council and reviewed. It was suggested that Council members help to contact agencies that may not have entered in their data timely. A notice should be sent out to agencies reminding them to request collection of non-federal aid data if they are seeking it.

B. McEntee shared pavement condition trends from 2014 – 2017 from the new IRT data. The Committee would like to know where the federal aid dollars go based on project classification? Is there a possibility that Dave Wresinski, MDOT, can find a way to assess how Michigan is doing against other states? P. Kent informed the Council that all 50 states

submitted in April 2018 a Transportation Asset Management Plan (TAMP) and this may be a place to take a look to see how Michigan is doing. The findings may be a good subject presentation for one of the TAMC meetings. In 2017, a national domestic scan on asset management was done and Michigan was one of the leaders. Possibly MDOT or AASHTO can do another survey. There is a National Cooperative Research Program through AASHTO that may be able to assist. P. Kent will contact Laura Mester at MDOT and seek her advice.

Action Item: R. Belknap will send a notice to agencies reminding them to request collection of non-federal aid data if they are seeking it.

Action Item: MDOT may possibly do a presentation on the State TAMP in September.

Action Item: P. Kent will contact L. Mester regarding a National Cooperative Research Program through AASHTO.

6.3. – Bridge Committee Update – J. Johnson/B. McEntee

6.3.1. – Update on Culvert Project – S. Bershing/R. Belknap (Attachment 11)

Participating agencies are in the process of collecting the culvert data. Support staff has almost completed updating the contracts, sub-agreements, and agreements for the planning regions. No agencies have been reimbursed so far.

S. Bershing is in the process of going to the southwest area of Michigan where he will take notes, culvert pictures, and see how the area agencies are doing with the collection of the culvert data. He is also working on the final report and an on-line post pilot survey for all of the participating agencies. The report and survey will be shared with the Bridge Committee. P. Kent suggested that MTU add to the survey how the agencies plan to use the data and/or if they plan to use the data. Agencies are also asking for a more simplified condition assessment system.

6.4. – Michigan Center for Shared Solutions – R. Surber/C. Granger

6.4.1. – Dashboard Redesign Update – C. Granger

CSS has redesigned the TAMC Dashboard. It is a lot quicker, meets the Adults with Disabilities Act requirements, is more user friendly, and mobile friendly, but not a mobile app. Charts can be downloaded and saved as images. The new dashboards were originally scheduled to go live in September 2018, however CSS is ahead of schedule and the new dashboards went live today.

Therese Empie, from the Governor's Office, will attend the August 1, 2018, TAMC meeting and discuss the Michigan Infrastructure Council (MIC), collecting mandatory data, making that mandatory data available to customers, doing forecasting, and the new MIC dashboards and Website. There will be two pre-meetings to discuss the MIC dashboards and Website. One meeting will be held July 12, 2018 and the other is to be determined.

6.4.2. – Website Update – C. Granger

Nothing new to report.

6.4.3. – Change in Condition: Paved Federal-Aid County Roads 2006 to 2017 and Change in Condition: Paved Federal-Aid County Roads 2006 to 2014 – G. Chesbro

A copy of G. Chesbro's data analysis was shared with the Council and reviewed.

Action Item: CSS and TAMC support staff will send out a press release regarding the new TAMC dashboards.

Action Item: Therese Empie will need to be added to the August 1, 2018 TAMC meeting agenda.

Action Item: CSS will check to see if agencies that conduct data comparisons can keep that information as their last selection.

Action Item: The Council requested that G. Chesbro conduct the analysis on the top 124 agencies and report back on his findings at the September 5, 2018 TAMC meeting.

6.5. – Michigan Technological University/Technical Assistance Training Reports – T. Colling

6.5.1. – Monthly Training Report (March/April/May 2018) (Attachment 12)

6.5.2. – Monthly Activities Report (March/April/May 2018) (Attachment 13)

Copies of the reports were shared with the Council and briefly reviewed. MTU has nothing more to report and no concerns.

7. Public Comments:

None

8. Member Comments:

None

9. Adjournment:

The meeting adjourned at 3:15 p.m. The next full Council meeting will be held August 1, 2018, at 1:00 p.m., MDOT Aeronautics Building, 2700 Port Lansing Road, 2nd Floor Conference Room, Lansing, Michigan.

TAMC FREQUENTLY USED ACRONYMS:	
AASHTO	AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS
ACE	ADMINISTRATION, COMMUNICATION, AND EDUCATION (TAMC COMMITTEE)
ACT-51	PUBLIC ACT 51 OF 1951-DEFINITION: A CLASSIFICATION SYTEM DESIGNED TO DISTRIBUTE MICHIGAN’S ACT 51 FUNDS. A ROADWAY MUST BE CLASSIFIED ON THE ACT 51 LIST TO RECEIVE STATE MONEY.
ADA	ADULTS WITH DISABILITIES ACT
ADARS	ACT 51 DISTRIBUTION AND REPORTING SYSTEM
BTP	BUREAU OF TRANSPORTATION PLANNING (MDOT)
CPM	CAPITAL PREVENTATIVE MAINTENANCE
CRA	COUNTY ROAD ASSOCIATION (OF MICHIGAN)
CSD	CONTRACT SERVICES DIVISION (MDOT)
CSS	CENTER FOR SHARED SOLUTIONS
DI	DISTRESS INDEX
ESC	EXTENDED SERVICE LIFE
FAST	FIXING AMERICA’S SURFACE TRANSPORTATION ACT
FHWA	FEDERAL HIGHWAY ADMINISTRATION
FOD	FINANCIAL OPERATIONS DIVISION (MDOT)
FY	FISCAL YEAR
GLS REGION V	GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING AND DEVELOPMENT COMMISSION
GVMC	GRAND VALLEY METRO COUNCIL
HPMS	HIGHWAY PERFORMANCE MONITORING SYSTEM
IBR	INVENTORY BASED RATING

IRI	INTERNATIONAL ROUGHNESS INDEX
IRT	INVESTMENT REPORTING TOOL
KATS	KALAMAZOO AREA TRANSPORTATION STUDY
KCRC	KENT COUNTY ROAD COMMISSION
LDC	LAPTOP DATA COLLECTORS
LTAP	LOCAL TECHNICAL ASSISTANCE PROGRAM
MAC	MICHIGAN ASSOCIATION OF COUNTIES
MAP-21	MOVING AHEAD FOR PROGRESS IN THE 21 ST CENTURY (ACT)
MAR	MICHIGAN ASSOCIATION OF REGIONS
MDOT	MICHIGAN DEPARTMENT OF TRANSPORTATION
MDTMB	MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
MIC	MICHIGAN INFRASTRUCTURE COUNCIL
MITA	MICHIGAN INFRASTRUCTURE AND TRANSPORTATION ASSOCIATION
MML	MICHIGAN MUNICIPAL LEAGUE
MPO	METROPOLITAN PLANNING ORGANIZATION
MTA	MICHIGAN TOWNSHIPS ASSOCIATION
MTF	MICHIGAN TRANSPORTATION FUNDS
MTPA	MICHIGAN TRANSPORTATION PLANNING ASSOCIATION
MTU	MICHIGAN TECHNOLOGICAL UNIVERSITY
NBI	NATIONAL BRIDGE INVENTORY
NBIS	NATIONAL BRIDGE INSPECTION STANDARDS
NFA	NON-FEDERAL AID
NFC	NATIONAL FUNCTIONAL CLASSIFICATION
NHS	NATIONAL HIGHWAY SYSTEM
PASER	PAVEMENT SURFACE EVALUATION AND RATING
PNFA	PAVED NON-FEDERAL AID
PWA	PUBLIC WORKS ASSOCIATION
QA/QC	QUALITY ASSURANCE/QUALITY CONTROL
RBI	Road Based Inventory
RCKC	ROAD COMMISSION OF KALAMAZOO COUNTY
ROW	RIGHT-OF-WAY
RPA	REGIONAL PLANNING AGENCY
RPO	REGIONAL PLANNING ORGANIZATION
SEMCOG	SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
STC	STATE TRANSPORTATION COMMISSION
STP	STATE TRANSPORTATION PROGRAM
TAMC	TRANSPORTATION ASSET MANAGEMENT COUNCIL
TAMCSD	TRANSPORTATION ASSET MANAGEMENT COUNCIL SUPPORT DIVISION
TAMP	TRANSPORTATION ASSET MANAGEMENT PLAN
TPM	TRANSPORTATION PERFORMANCE MEASURES
UWP	UNIFIED WORK PROGRAM

S:/GLORIASTRONG/TAMC FREQUENTLY USED ACRONYMS.07.11.2018.GMS